

1. About Russian Association for Promotion of Arbitration

The Russian Association for Promotion of Arbitration (the “**RAA**”) was founded in April 2013 in Moscow to unite legal practitioners, law firms and academics. The RAA represents broad interests of the business, legal and education communities involved in the alternative dispute resolution in Russia and the CIS.

The main objective of the RAA is cooperation in the development of arbitration in the Russian Federation and the CIS countries, popularizing Russia as a venue for arbitration, promotion of Russian and CIS arbitrators at national and international levels within the arbitration context, as well as the promotion of foreign arbitrators interested in arbitral proceedings, directly or indirectly relating to Russia and the CIS countries.

2. RAA’s Privacy Notice

Protecting your privacy is very important for the RAA – we want to keep your personal data safe. For this purpose we inform you of the procedures regarding the collection, use and disclosure of information on the RAA website, including any mobile versions or related mobile applications, collectively called RAA Sites, accessible on: www.arbitrations.ru and www.arbitration.ru (hereinafter: the “**Sites**” or the “**RAA Sites**”).

By visiting the RAA Sites and providing information to the RAA, you acknowledge that you have been informed and you consent to the Privacy Notice, including with regard to the RAA’s use and disclosure of personal information which may be collected when you contact the RAA, subscribe to RAA email alerts and journal, when you register for events or training, or when you request any other products and services provided by RAA in accordance with the purposes detailed in paragraph 4. If you do not wish your personal information to be used by the RAA in the manner set out in this Privacy Notice, please do not provide us this information.

3. Information

In order to receive any RAA’s communications, products and services, to contact RAA for any questions or comments, to request RAA products and services, or to register for RAA events and trainings, you may choose to provide some personal information. The categories of personal information that RAA may collect for the processing purposes described hereto are: family name, first name, organization, job title, activity, expertise, country of residence, language, qualifications, email address, phone number and other.

4. Purposes of Data Processing

The RAA may use your personal information:

- to invite you to events and seminars;
- to process and respond to your questions and/or inquiries,
- to send the journal, newsletters, emails, or other communications;
- to recommend other RAA services and products;
- to manage your membership with the RAA;

5. Data retention

We will need to keep your information for as long as is necessary for the purpose of sending relevant communications or until you request to no longer receive communications from us.

When you submit an enquiry to the RAA via one of the designated email addresses or forms a request is sent directly to our secure email server. The details of your enquiry may be stored by the RAA in our email archives.

6. Security

Protecting your privacy and your personal information is a priority for the RAA. The RAA has taken reasonable measures to protect your personal information from loss, misuse and alteration. However, please be aware that no data transmission over the Internet or storage technology can be guaranteed to be 100% secure. The RAA can only take steps to help reduce the risks of unauthorized access to information/data. Each individual using the Internet user can also take steps to help protect his/her personal information and is encouraged to do so to further minimize the likelihood that a security incident may occur.

7. Your choices and rights

You have a number of legal rights in relation to the personal information that we hold about you and you can exercise your rights by contacting us using the details set out below.

- Obtaining information regarding the processing of your personal information and access to the personal information which we hold about you.
- Requesting that we correct your personal information if it is inaccurate or incomplete.
- Requesting that we erase your personal information in certain circumstances. Please note that there may be circumstances where you ask us to erase your personal information but we are legally entitled to retain it.
- Objecting to, and requesting that we restrict, our processing of your personal information in certain circumstances. Again, there may be circumstances where you object to, or ask us to restrict, our processing of your personal information but we are legally entitled to refuse that request.
- In some circumstances, receiving some personal information in a structured, commonly used and machine-readable format and/or requesting that we transmit those information to a third party where this is technically feasible. Please note that this right only applies to personal information which you have provided to us.
- Withdrawing your consent, although in certain circumstances it may be lawful for us to continue processing without your consent if we have another legitimate reason (other than consent) for doing so.
- We can, on request, tell you which data protection authority is relevant to the processing of your personal information.

If you no longer wish to receive communications from the RAA, you may opt out by cancelling your subscription on the RAA Site or e-mail alert through the link sent in each email you receive from the RAA, or by sending an email to roman.zykov@arbitrations.ru.

8. Cookies

We use cookies on our Sites to improve the quality of your browsing experience. A cookie is a text file that is stored on your computer or mobile device.

By using the RAA Sites, you consent to the use of cookies. If you do not consent to such use, you may disable these cookies through your browser.

Parameters of web browsers by default are generally set up in such a manner to accept cookies but you can easily change those parameters by modifying your preferences. If you choose to deactivate cookies, some functionalities, pages or parts of the RAA Site may not be accessible. RAA is not responsible in such cases.

9. Social Networks

Social media plug-ins of social networks such as Facebook, Twitter, Instagram and LinkedIn or services with user-generated content features are integrated into the RAA Sites. Where the RAA Sites contain a plug-in to a social network site, these are clearly marked (e.g. with a special button). If you choose to click on one of these buttons or links, your browser connects directly to the servers of the relevant social network. The other website's Privacy Notice applies to any personal information you provide to that website. If you do not want the social network to collect the information about you, please review the Privacy Notice of the relevant social network and/or log out of the relevant social network before you visit the RAA Sites.